



Welcome to CCYP's Production of *The Lion, The Witch and The Wardrobe*

This schedule is provided primarily for general planning purposes. It should be used to gauge an actor's availability and the time commitment required to support this CCYP production. A cast preference must be identified during registration and on the actor *Audition Form*. A specific cast request will only be honored if you have a regular weekly activity that directly conflicts with rehearsal times.

Attendance Information

You will receive a detailed *Production Calendar* at the beginning of each production month that provides a breakdown of times when specific cast members are needed to attend rehearsals. In the beginning (depending on their part), some actors may be scheduled only once a week. However, as rehearsals progress, everyone in the cast will be attending rehearsals regularly twice a week. Changes may occur as the production run progresses to accommodate absences. You will be provided advance notice of any necessary changes to the schedule.

To reiterate the information provided in the *Attendance Policy* (see *Conduct Policies*), **actors are allowed a total of three absences. No absences are allowed on any dates designated as mandatory.**

Note: On the following schedule pages, all mandatory dates are indicated with an asterisk (*) to the right of the activity description and are written in red ink.

Indicate all absences **known** at the time of the initial Parent/Actor Meeting on the *Policy Acknowledgement for Actors* form. It will be up to the Production Staff to determine whether or not the proposed absences are acceptable and advise you before the tuition refund deadline. If you are involved in a required school-related activity that could potentially impact your attendance during mandatory rehearsals but you are not sure of the specific date(s), you must include a note on the *Policy Acknowledgement for Actors* form to that effect for the Production Staff. Failure to disclose this information may impact the severity of the consequences resulting from a policy violation occurring late in the rehearsal process.

Once rehearsals begin, all **emergent** requests for absences must be submitted in writing to the Stage Manager for approval at least two days prior to the requested absence using the provided *Absence Request* form. The Stage Manager will have extra forms on hand for actors to fill out, but no verbal requests will be honored.

Actors must send an email message to the Stage Manager if they know well in advance that they will be late for a rehearsal. The email should include the date and reason they will be late and the time they can be expected to arrive for that rehearsal. Actors will be held responsible for phoning the Stage Manager to communicate unanticipated tardiness before rehearsal begins. Be sure to put the Stage Manager's phone number in your cell phones now.

Actors or their parents must phone the Stage Manager in the case of an unexpected actor illness or emergency situation as soon as known.

Contact Information

Production Manager	Danielle Wright	Stage Manager	Rachel Nooner	Director	Dayna Damron
E-mail Address	dwonstage@gmail.com	E-mail Address	Rachel.edmonds88@gmail.com	E-mail Address	DaynaDamron@gmail.com
Cell #	850-339-8040	Cell #	678-595-0652	Cell #	404-428-8470



CURTAIN CALL YOUTH PLAYERS THE LION, THE WITCH AND THE WARDROBE
ACTORS PRODUCTION SCHEDULE

Locations and Drop-off/Pick-up Information

Curtain Call Place (CCP) – 2800 Canton Road, Piedmont Village #600, Marietta

- Drop off and pick up actor with the passenger side door at the curb.
- At night, actors will be kept inside until we see your car.
- If you arrive early, park in the parking lot until pick-up time to avoid cars in the fire lane.

The Art Place (TAP) – 3330 Sandy Plains Road, Marietta, 770-509-2700

- Remember to be on time to drop off and pick up.
- After rehearsals, actors will be dismissed to parents in the lobby.

Pre-casting Schedule

Day	Date	Cast	Activity	Where	From	To	Notes
Tue	01/10	All	Parent/Actor Meeting*	CCP	7:00	8:00	Registration & tuition refund deadline
Wed	01/11	n/a	Actor Workshop*	CCP	7:00	8:30	Attend workshop signed up for on registration form
Thu	01/12	n/a	Actor Workshop*	CCP	7:00	8:30	
Sat	01/14	A	Auditions*	CCP	10:00	12:30	Attend either audition if you can be in either cast
Sat	01/14	B	Auditions*	CCP	1:00	3:30	

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ACTORS PRODUCTION SCHEDULE

Rehearsal Schedule

Day	Date	Cast	Activity	Where	From	To	Notes
Week 1							
Tue	01/17	A	Rehearsal	CCP	7:00	9:00	
Thu	01/19	B	Rehearsal	CCP	7:00	9:00	
Sat	01/21	A	Rehearsal	CCP	10:00	12:30	T-shirt order & discounted photo CD order deadlines
Sat	01/21	B	Rehearsal	CCP	1:00	3:30	T-shirt order & discounted photo CD order deadlines
Week 2							
Tue	01/24	A	Rehearsal	CCP	7:00	9:00	
Thu	01/26	B	Rehearsal	CCP	7:00	9:00	
Sat	01/28	A	Rehearsal	CCP	10:00	12:30	Publicity photos taken
Sat	01/28	B	Rehearsal	CCP	1:00	3:30	Publicity photos taken
Week 3							
Tue	1/31	A	Rehearsal	CCP	7:00	9:00	
Thu	2/02	B	Rehearsal	CCP	7:00	9:00	
Sat	2/04	A	Rehearsal	CCP	10:00	12:30	Actor bios due
Sat	2/04	B	Rehearsal	CCP	1:00	3:30	Actor bios due
Week 4							
Tue	02/07	A	Rehearsal	CCP	7:00	9:00	
Thu	02/09	B	Rehearsal	CCP	7:00	9:00	
Sat	02/11	A	Rehearsal	CCP	10:00	12:30	
Sat	02/11	B	Rehearsal	CCP	1:00	3:30	
Week 5							
Tue	02/14	A	Rehearsal	CCP	7:00	9:00	
Thu	02/16	B	Rehearsal	CCP	7:00	9:00	
Sat	02/18	A	Rehearsal	CCP	10:00	12:30	Ad forms & pre-sale ticket order deadlines
Sat	02/18	B	Rehearsal	CCP	1:00	3:30	Ad forms & pre-sale ticket order deadlines



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ACTORS PRODUCTION SCHEDULE

Rehearsal Schedule, continued

Day	Date	Cast	Activity	Where	From	To	Notes
Week 6							
Tue	02/21	A	Rehearsal	CCP	7:00	9:00	
Thu	02/23	B	Rehearsal	CCP	7:00	9:00	
Sat	02/25	A	Costume Check*	CCP	10:00	12:30	Actor headshots taken
Sat	02/25	B	Costume Check*	CCP	1:00	3:30	Actor headshots taken
Week 7							
Tue	02/28	A	Rehearsal	CCP	7:00	9:00	
Thu	03/01	B	Rehearsal	CCP	7:00	9:00	
Sat	03/03	A	Rehearsal	CCP	10:00	12:30	
Sat	03/03	B	Rehearsal	CCP	1:00	3:30	
Week 8 - Move In and Re-Block Rehearsals							
Mon	03/05	A	Rehearsal	CCP	7:00	9:00	
Tue	03/06	B	Rehearsal	CCP	7:00	9:00	
Wed	03/07	A	Move In	TAP	TBA	TBA	Staff & volunteers only
Thu	03/08	B	Re-block Show B*	TAP	6:00	9:00	No absences allowed beginning today through show closing
Fri	03/09	A	Re-block Show A*	TAP	6:00	9:00	No absences allowed beginning today through show closing
Sat	03/10	A	Tech Dress*	TAP	9:00	12:00	
			Cast Photos*	TAP	12:00	12:30	
Sat	03/10	B	Tech Dress*	TAP	1:00	4:00	
			Cast Photos*	TAP	4:00	4:30	



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Pre-Show and Show Schedule

Day	Date	Cast	Activity	Where	From	To	Notes
Mon	03/12	A	Dress Rehearsal*	TAP	5:00	7:30	
Mon	03/12	B	Dress Rehearsal*	TAP	7:30	10:00	
Tue	03/13	A	Final Dress Rehearsal*	TAP	6:00	9:30	Optional – Cast B watches
Wed	03/14	B	Final Dress Rehearsal*	TAP	6:00	9:30	Optional – Cast A watches
Thu	03/15	A	Opening Show*	TAP	6:30		Call
					7:30		Curtain
Fri	03/16	B	Opening Show*	TAP	6:30		Call
					7:30		Curtain
Sat	03/17	B	Show*	TAP	1:00		Call
					2:00		Curtain
Sat	03/17	A	Show*	TAP	6:30		Call
					7:30		Curtain
Sun	03/18	A	Closing Show*	TAP	1:00		Call
					2:00		Curtain
Sun	03/18	B	Closing Show*	TAP	5:00		Call
					6:00		Curtain
Sun	03/18	All	Strike and Cast Party	TAP	End of show		Cast, staff, parents